



Exterior Home Repair Program



Date:	
Owner(s):	
Address:	
Telephone: Cell: Home:	Email:
Primary contact person:	
Do you have homeowner's insurance? (Although the project managers will hire insured contractors or our volunteers will be insured, it is always best if you have insurance on your home.) YES NO	

Minor repairs include, but are not limited to, those listed below. Please check any that you require.	
Repair, remove, replace fencing	Repair siding
Install switches and light at entry ways	Point foundations or chimneys
Replace entrance doors or install storm door	Remove large items/debris from yard
Repair porch decks, stairs and/or handrails	Remove dangerous tree or limbs
Paint roofs	Plant new shade or fruit tree or weed garden and plant shrubs and flowers
Paint siding of home or shed/garage	Repair or replace screens
Stain or paint porch or deck	Install clear plastic to replace plywood over windows
Replace or install gutters	Install new postal box
Inspect house for insect or vermin infestation & treat	Install battery operated smoke detectors
Exterior modifications for wheelchairs	Interior work for safety: Install battery operated smoke detectors for each bedroom

Please describe the needed repair providing details of location, existing condition, and your preferred outcome:

Program Description

WATERVILLE COMMUNITY LAND TRUST AND WATERVILLE AREA HABITAT FOR HUMANITY (THE “PROJECT MANAGERS”), BOTH NONPROFIT ORGANIZATIONS, HAVE ESTABLISHED A PROGRAM TO PROVIDE SMALL GRANTS, TO ELIGIBLE HOUSEHOLDS FOR MINOR EXTERIOR HOME REPAIRS, OF UP TO \$2,500 FOR HOMES IN THE WATERVILLE AREA. THE PURPOSE OF THE GRANT IS TO HELP OWNERS WITH MAINTENANCE AND, IF FUNDING AND LABOR PERMITS, PROPERTY IMPROVEMENTS SUCH AS LANDSCAPING. AN ATTEMPT WILL BE MADE TO USE VOLUNTEER WORKERS AND DONATED MATERIALS SO THAT THE TOTAL PROJECT COST COULD EXCEED THE \$2500 GRANT. AS OF THIS DATE, ONLY \$12,000 IS AVAILABLE TO BE USED FOR THIS PROGRAM UNDER THE DIRECTION OF OUR ORGANIZATIONS, OUR VOLUNTEERS, OR INDEPENDENT CONTRACTORS. THIS IS A PILOT PROGRAM.

Applications will be accepted from July 1st to November 1st or until funds run out, and reviewed using the following guidelines:

- The home may be a single family or duplex but must be the primary residence of and occupied by the owner.
- The household must qualify as a low-income household under HUD guidelines (80% or less of area median income). If a current LIHEAP recipient the home will qualify without further proof of income.
- The grant will be up to \$2,500.
- Repairs deemed as emergencies by the project managers will be considered as priorities. If more emergency repair applications are received than money available, preference will be given based on the need for the repair at the time of application in the opinion of the project managers. If the work required exceeds \$2,500 then the project managers will do as much as practical and effective under these guidelines.
- Unless the application is of an emergency nature, which will be given priority, application from homes on the following streets will be given consideration for the first \$5000 of grants given: Paris, Halde, Denis, Moor, Pine and Carrean. This is because that portion of our funding was allocated by the donor for those streets.
- If there are no emergencies then applications will be approved as first come, first-served.

REQUIREMENT FOR PARTICIPATION

Homeowners and their families/residents are asked to participate as assistants in the project as health and condition permit. Depending on capabilities, such tasks could be staining shingles, painting clapboards, assisting a contractor, pulling weeds, picking up debris, or providing morning coffee and donuts for participants.

PROJECT DECISIONS

Homeowners will be asked for their design preferences whenever possible.



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PROOF OF HOUSEHOLD INCOME must be provided that is equal or less than HUD's criteria is required (see below chart).

Please provide a copy of your most recent Federal income tax return. If you are not required to file a tax return, then copies of social security checks or pensions or other income will suffice. All information will be confidential.

Are you currently enrolled in the LIHEAP program? If yes, please provide a letter certifying your enrollment.

Does your household qualify as low income based on the table below: Yes No

Persons in Household	1	2	3	4	5	6	7	8
Income, less than	\$40150	\$45900	\$51650	\$57350	\$61950	\$66550	\$71150	\$75750

DISCLAIMER AND RELEASE: By signing and submitting this this application, the applicant:

1. Acknowledges that the applicant understands that the Exterior Home Repair Program is performed by one or both of the grantors, their contractors and/or volunteers. They cannot guarantee or warranty the work performed or materials used but will diligently provide a service to the best of their abilities.
2. Agrees, to the fullest extent permitted by law, to release and hold the grantors, employees, consultants and volunteers harmless from any and all claims or demands for any damages, liability, loss or costs due to any type of injury, loss or damage arising from the acts or omissions of said contractors or relating to the administration or execution of this program.

APPLICANTS CERTIFICATION: The applicant certifies that all information in this application ,and all information furnished in support of this application is for the purpose of obtaining funds for the improvement of the above mentioned property, and that these statements are true to the best of the applicant's knowledge and belief.

Applicant(s) (All owners) Signature Date

Please submit this application, along with income verification, to WCLT PO BOX 1832 Waterville, ME 04903 or Waterville Area Habitat for Humanity 24 Silver Street Waterville, ME 04901.

Reviewed By:	Name	Date:	
Decision:	Yes No Partial	Date:	
Contacted Owner:	Name	Date:	